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| **聂营镇人民政府信息公开工作年度报告**  推进政府信息公开是加强和提高党的执政能力的重要举措，是建设“服务政府、责任政府、法治政府”的一项重要工作。镇领导高度重视，把政府信息公开工作列入重要议事日程，及时召开政府信息公开专题会议，宣传和学习政府信息公开的重要性和必要性。  **一、总体情况**  为认真政府信息公开工作，聂营镇成立政府信息公开领导小组，镇党委副书记、镇长任组长，镇党委副书记、人大主席及镇政府领导班子成员任副组长，各部门、站所主要负责人任成员。镇政府信息公开领导小组负责监督、制度信息公开工作的开展。全镇各部门结合工作实际，建立健全政府信息主动公开工作机制和政府信息公开申请受理机制，规范和完善工作规程，明确责任、程序、公开方式和时限要求，明确申请受理、审查、处理、答复等各个环节的具体要求；认真抓好政府信息发布协调机制建设，确保政府信息公开工作平稳有序推进；建立政府信息发布保密审查制度，明确保密审查的职责分工及审查程序和责任追究办法；建立健全政府信息公开的社会评议、责任追究和定期考核等制度，确保政府信息公开工作顺利进展。  同时，全镇按统一标准组织专门力量开展信息公开指南和目录的编制工作。各单位做好本部门内的信息公开相关工作，建立健全信息报送制度，进一步完善了信息公开采编、审批、发布制度，促使政府信息公开工作向制度化、程序化发展。工作中，坚持把关系国计民生，特别是涉及到人民群众切身利益的信息作为公开的重点，依照上级有关要求全面、及时地公开、更新信息。  为进一步拓宽信息公开的方式和途径，促进信息公开方式多样化。我镇坚持用现有的内部办公系统、代县人民政府网公开政府信息，通过信息公开栏等其他公开方式将政府信息进行公示，安排相关负责查询信息的工作人员，以方便群众对相关信息进行查询；围绕行政审批、乡镇经济、财政信息、乡镇建设等相关内容，通过宣传板报等形式，营造良好的宣传氛围，促进了工作方式、工作作风的转变，提高了工作效率，加快全镇政府信息公开工作健康稳步发展。  全镇积极推进惠农强农公开情况，及时公开良种补贴、综合直补、农机补贴等财政专项资金的支出、使用情况，同时，公开政府公共支出、工作动态、行政经费支出预算和执行情况。  镇政府信息公开小组能够及时澄清虚假、不完整信息，并通过政府信息公开网及时、主动公开、更新政府信息。2019年度，全镇共主动公开政府信息包括民生工作、民政工作劳动社保等工作动态和重大项目建设情况以及经济社会指标情况等等，圆满完成上级交办各项工作任务，收到了良好的社会效果.  **二、主动公开政府信息情况**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | 第二十条第（一）项 | | | | | | 信息内容 | 本年新 制作数量 | 本年新 公开数量 | | 对外公开总数量 | | 规章 |  |  | |  | | 规范性文件 | 26 | 26 | | 26 | | 第二十条第（五）项 | | | | | | 信息内容 | 上一年项目数量 | 本年增/减 | | 处理决定数量 | | 行政许可 |  | |  | 0 | | 其他对外管理服务事项 |  | |  | 0 | | 第二十条第（六）项 | | | | | | 信息内容 | 上一年项目数量 | 本年增/减 | | 处理决定数量 | | 行政处罚 |  | |  | 0 | | 行政强制 |  | |  | 0 | | 第二十条第（八）项 | | | | | | 信息内容 | 上一年项目数量 | | 本年增/减 | | | 行政事业性收费 | 11 | | 13 | | | 第二十条第（九）项 | | | | | | 信息内容 | 采购项目数量 | | 采购总金额 | | | 政府集中采购 | 18 | | 129075 | |   **三、收到和处理政府信息公开申请情况**   |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | （本列数据的勾稽关系为：第一项加第二项之和，等于第三项加第四项之和） | | | 申请人情况 | | | | | | | | 自然人 | 法人或其他组织 | | | | | 总计 | | 商业企业 | 科研机构 | 社会公益组织 | 法律服务机构 | 其他 | | 一、本年新收政府信息公开申请数量 | | |  |  |  |  |  |  | 0 | | 二、上年结转政府信息公开申请数量 | | |  |  |  |  |  |  | 0 | | 三、本年度办理结果 | （一）予以公开 | |  |  |  |  |  |  | 0 | | （二）部分公开（区分处理的，只计这一情形，不计其他情形） | |  |  |  |  |  |  | 0 | | （三）不予公开 | 1.属于国家秘密 |  |  |  |  |  |  | 0 | | 2.其他法律行政法规禁止公开 |  |  |  |  |  |  | 0 | | 3.危及“三安全一稳定” |  |  |  |  |  |  | 0 | | 4.保护第三方合法权益 |  |  |  |  |  |  | 0 | | 5.属于三类内部事务信息 |  |  |  |  |  |  | 0 | | 6.属于四类过程性信息 |  |  |  |  |  |  | 0 | | 7.属于行政执法案卷 |  |  |  |  |  |  | 0 | | 8.属于行政查询事项 |  |  |  |  |  |  | 0 | | （四）无法提供 | 1.本机关不掌握相关政府信息 |  |  |  |  |  |  | 0 | | 2.没有现成信息需要另行制作 |  |  |  |  |  |  | 0 | | 3.补正后申请内容仍不明确 |  |  |  |  |  |  | 0 | | （五）不予处理 | 1.信访举报投诉类申请 |  |  |  |  |  |  | 0 | | 2.重复申请 |  |  |  |  |  |  | 0 | | 3.要求提供公开出版物 |  |  |  |  |  |  | 0 | | 4.无正当理由大量反复申请 |  |  |  |  |  |  | 0 | | 5.要求行政机关确认或重新出具已获取信息 |  |  |  |  |  |  | 0 | | （六）其他处理 | |  |  |  |  |  |  | 0 | | （七）总计 | |  |  |  |  |  |  | 0 | | 四、结转下年度继续办理 | | |  |  |  |  |  |  | 0 |   **四、政府信息公开行政复议、行政诉讼情况**   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | | 行政复议 | | | | | 行政诉讼 | | | | | | | | | | | 结果维持 | 结果纠正 | 其他结果 | 尚未审结 | 总计 | 未经复议直接起诉 | | | | | 复议后起诉 | | | | | | 结果维持 | 结果纠正 | 其他结果 | 尚未审结 | 总计 | 结果维持 | 结果纠正 | 其他结果 | 尚未审结 | 总计 | |  |  |  |  | 0 |  |  |  |  |  |  |  |  |  | 0 |   **五、存在的主要问题及改进情况**  （一）存在的主要问题  1、公开信息及形式有待完善。部分信息公开不及时，主动公开力度还需进一步增强。同时，比较重视通过网站和墙板公开政府信息，其他的查阅形式不够丰富。  2、公开内容需要进一步深化。政府机关主动公开的政府信息与公众的需求还存在一些距离，各个窗口的办事项目与群众的的需求存在一定差距，需要进一步完善。  （二）整改措施  1、健全工作制度和组织机构，向社会加强宣传政府信息公开工作。通过上街宣传、发放宣传单等多种形式，加大宣传力度，营造良好的舆论氛围，使人民群众了解政府信息公开的相关条例。  2、加大工作力度。及时发布和更新依法应主动公开的政府信息，确保政府信息及时公开，并认真做好答复依申请公开政府信息工作。进一步完善政府信息公开制度，不断建立健全工作机制，维护政府信息公开工作的正常秩序。  3、丰富公开形式。在进一步加强政府网站信息公开专栏和墙板建设的同时，增加适合社区和农村群众的政府信息公开查询点，为广大人民群众提供完整、详细的资料。  4、建立长效机制。建立和完善政府信息公开内容审查和更新维护、促进信息公开工作制度化、规范化发展，深入、持续、高效地开展政府信息公开工作。  **六、其他需要报告的事项**  聂营镇人民政府  2020年1月14日 |
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